

International travel terms and conditions

These terms and conditions apply to all Members and non-Members **Travellers, you, and your**) who wish to apply to participate in any Girl Guides Australia international travel opportunities (**International Opportunities**). By applying to participate in an International Opportunity, you acknowledge and accept these terms and conditions.

Where a Traveller is under the age of 18 at the date that the relevant International Opportunity departs Australia (**Youth Travellers**) the Youth Traveller's Parent or Guardian:

- (a) acknowledges and accepts these terms and conditions and the Youth Traveller specific terms and conditions set out in Schedule 1 (**Youth Traveller Specific Terms**);
- (b) must sign and return a copy of the Youth Traveller Authorisation at Schedule 1; and
- (c) acknowledges and agrees that in the event of any inconsistency between these terms and conditions and the Youth Traveller Specific Terms, the Youth Traveller Specific Terms prevail to the extent of the inconsistency.

In these terms and conditions, **GGA, we, us and our** means Girl Guides Australia Limited (ABN 50 070 581 770) and, where you are a Member, the State Girl Guide Organisation (as defined in section 16) of which you are a Member, which is responsible for providing the relevant International Opportunity.

1 Agency

- 1.1 You authorise us to facilitate travel bookings on your behalf, arrange travel documentation for the relevant travel bookings, and procuring refunds or other forms of compensation where available.
- 1.2 You must promptly do anything GGA reasonably requires to enable GGA to act in accordance with clause 1.1, including signing and returning any documentation in relation to the International Opportunity or any activity to be undertaken in connection with the International Opportunity.
- 1.3 While GGA will exercise care in facilitating your International Opportunity, you acknowledge that we have no control over the products and services provided by third parties, and we cannot guarantee the performance of any travel service providers. GGA does not warrant the accuracy, completeness or fitness for a particular purpose of any products or services provided by any travel service provider and to the maximum extent permitted by law disclaims all warranties, guarantees, conditions and representations in connection with the same.
- 1.4 GGA is not responsible or liable for any Loss arising out of:
 - (a) any acts or omissions of third parties in relation to any travel products or services booked on your behalf; or
 - (b) failure or delay on the part of any third party in providing travel products or services to you,except to the extent the Loss is due to a negligent act or omission of GGA.

2 Accuracy of information

- 2.1 Any brochures or information for travel products or services we arrange on your behalf in connection with the International Opportunity have been supplied by the relevant travel service provider. While we take reasonable care to ensure that all travel information provided to you by us is correct, you acknowledge and agree that:
 - (a) due to the nature of the travel industry, this information is subject to amendment at any time without notice;
 - (b) we are not responsible for the accuracy or completeness of that material and we accept no liability where that material is inaccurate or incomplete; and
 - (c) you are responsible for making your own evaluation of any information or materials we provide on behalf of a travel service provider in connection with the relevant International Opportunity.

3 Eligibility

- 3.1 Travellers will be selected by GGA to participate in each International Opportunity based on the eligibility criteria set out on the GGA website page for the event details of relevant International Opportunity (**Event Details**). You must read and ensure that you understand these criteria prior to applying. If you are a Member, your eligibility to participate in an International Opportunity is subject to confirmation by the State Girl Guide Organisation of which you are a Member that you are a financial and compliant Member of good standing. You agree to attend any interview, participate in any selection process or comply with any additional eligibility criteria required by the relevant State Girl Guide Organisation as set out in the Event Details for the relevant International Opportunity, in order for the State Girl Guide Organisation to confirm your ability to participate in the International Opportunity
- 3.2 Prospective Travellers must submit their applications in accordance with any requirements set out in the Event Details including in relation to documentation and timeframes. GGA is under no obligation to consider applications received after the deadline. Where circumstances beyond the applicant's reasonable control result in an application being received after the deadline, GGA reserves the right to accept the application at its discretion.

- 3.3 GGA relies on the information you provide in your application and any subsequent information you provide in determining your eligibility to participate in the International Opportunity. You warrant that:
- (a) the information you provide to GGA in connection with the International Opportunity is true, complete, accurate and correct at the time of submission and is not, whether by omission or otherwise, misleading; and
 - (b) you will advise GGA as soon as possible if you become aware:
 - (i) that any material you have submitted in connection with the submission process is inaccurate, incomplete, out of date or misleading; or
 - (ii) of any information that may mean that you are no longer eligible to participate in the International Opportunity.

4 Payment

- 4.1 Unless otherwise agreed with GGA in writing, you must pay all amounts for participation in the International Opportunity (**Travel Fee**) in the amounts, at the times, and in the manner specified in the Event Details, or, if no payment details are available at the time of your application, and unless specified otherwise by GGA in writing, in accordance with the following payment milestones:
- (a) at the time of booking: the greater of 10% of the Travel Fee or \$250 (**Deposit**);
 - (b) six months prior to departure: 50% of the Travel Fee
 - (c) no later than three months before departure: outstanding balance of Travel Fee,
- and in any instance, within 14 days from receipt of an invoice from GGA.
- 4.2 To the extent permitted by law, you acknowledge that the Deposit is non-refundable unless otherwise specified in writing by GGA.
- 4.3 Unless otherwise specified (including in the Event Details), any money payable by the Traveller to GGA in connection with the relevant International Opportunity is to be paid by electronic funds transfer to GGA's nominated bank account, the details of which GGA will advise in writing upon confirmation of the Traveller's enrolment in the International Opportunity.
- 4.4 Unless otherwise agreed, and subject to GGA providing a correctly rendered tax invoice, the Travel Fee includes GST and any other taxes or fees arising in connection with the International Opportunity.
- 4.5 If payment is not made in accordance with the agreed payment milestones, GGA reserves the right to cancel your participation in the International Opportunity in accordance with clause 5. GGA will give you no less than 7 days' prior written notice of its intention to cancel your participation before doing so, and will not cancel your participation if payment is made before expiry of that period.
- 4.6 Where changes to the Itinerary under clause 6 result in changes to the Travel Fee, GGA will provide as much notice as possible to Travellers, and where there is an increase in the Travel Fee, Travellers will be expected to pay the increase in the time frame agreed in writing between the parties. Where changes result in a decrease in the Event Fee, GGA may, at its discretion, provide a refund to Travellers or use the relevant funds or benefits to arrange further experiences or benefits to Travellers.
- 4.7 If prior to departure, changes to the Itinerary under clause 6 result in an increase to the Travel Fee of more than 20%, then Travellers may elect to cancel their participation in the International Opportunity in accordance with clause 5.

5 Cancellation and amendments

- 5.1 Cancellation requests must be submitted in writing to admin@girlguides.org.au.
- 5.2 Different cancellation conditions may apply for different International Opportunities and will be outlined in the Event Details. Travellers will be covered by GGA's travel insurance in connection with the International Opportunity in accordance with clause 11, however this policy provides limited coverage regarding cancellation requests made prior to commencement of the International Opportunity. You are encouraged to take out your own cancellation insurance at the time of booking.
- 5.3 If you cancel your participation in the International Opportunity at any time (or GGA cancels your participation under clause 4.5), GGA will refund you any monies paid to GGA for the International Opportunity, less the Deposit and GGA's Reasonable Costs. GGA's Reasonable Costs will depend on the date you request cancellation. You may request in writing for GGA to provide an estimated refund amount at the time of the cancellation request before processing your cancellation.
- 5.4 If you join the International Opportunity for any reason after it has commenced, or leave for any reason before it has completed, we are not obliged to process any refunds or apply any pro rata discounts for any part of the International Opportunity.
- 5.5 GGA may cancel the International Opportunity up to the departure date for legitimate reasons including factors such as number of participants, inclement weather, local circumstances or events and other matters outside of GGA's control. If GGA cancels the International Opportunity, you will receive a full refund of all money paid towards the International Opportunity.

6 Itinerary

- 6.1 While we endeavour to operate the International Opportunity in accordance with the itinerary advertised in the relevant Event Details (**Itinerary**), you acknowledge that certain details of the Itinerary (including schedules, timeframes, and activities) are subject to change, including due to factors such as availability, number of participants, inclement weather, local circumstances or events and other matters outside of GGA's control. We will endeavour to provide as much prior notice to any changes in the Itinerary, however this will not always be possible.

- 6.2 At least 8 weeks before departure, GGA will endeavour to provide an updated itinerary for the International Opportunity containing specific information relating to flights, accommodation, activities, insurance, local transportation and any other relevant day-to-day details.

7 Passport, visa and travel requirements

- 7.1 All Travellers must have a valid passport to participate in any International Opportunities. All passports must be valid for at least six months from the date of return to Australia. Some countries may require passports be valid for a longer period after the date of return to Australia, and some countries require a machine-readable passport. In some instances, it may be necessary to have completely blank pages in your passport to allow for entry visas.
- 7.2 Travellers are solely responsible for arranging and paying for all visas and travel documentation (including but not limited to vaccination or medical certificates) as required by the relevant government authorities of each in-transit and destination country included in their Itinerary.
- 7.3 GGA may assist in providing general information on visa and passport requirements relating to your International Opportunity. If provided, this information is supplied in good faith and is for guidance only. Each Traveller is solely responsible for independently confirming any visa, passport and other travel requirements for their International Opportunity, including by checking [Smartraveller](#) for further information on each in-transit and destination country included in the Itinerary to ensure that all required documentation is arranged, and requirements met within the time frames required by the relevant government authorities of those countries, and in any event prior to departure from Australia.
- 7.4 Any fines, penalties, payments and expenditures incurred as a result of your travel documents not meeting the requirements of immigration and government authorities (including payments and expenditures relating to non-entry) will be your sole responsibility except to the extent the failure or non-compliance was caused or contributed to by GGA.
- 7.5 If requested by GGA, by no less than four weeks prior to departing Australia, you must provide GGA with a copy of your passport, relevant visa/s and any other required travel documents. You authorise GGA to share these documents with its insurer and any other third parties who are directly connected with the International Opportunity for the purposes of facilitating the International Opportunity.
- 7.6 You acknowledge that Youth Travellers may be required to obtain letters from their parents or guardians to travel to/through some countries on your Itinerary. Applications from Youth Travellers must be accompanied by, and will not be accepted without, all relevant authorisations by their parents or guardians. Where required by GGA and notified to the Youth Traveller's parents or guardians in writing, such authorisation may need to be certified by a Justice of the Peace.

8 Behaviour

- 8.1 By participating in an International Opportunity, you acknowledge that you are travelling as a representative of GGA and must conduct yourself in a way that is reflective of the Girl Guide Promise and Guide Law.
- 8.2 You must comply at all times with all relevant GGA policies and procedures, including (without limitation), the [GGA Child Safe Child Friendly Policy](#) and the [GGA Code of Conduct](#). You acknowledge that the standard of behaviour required by GGA policies and procedures may differ from the requirements or terms and conditions that may apply to an activity or event in your Itinerary. Where the GGA policies and procedures require a higher standard, you must comply with the standard expected by GGA.
- 8.3 You must comply with the International Opportunity Rules at Schedule 2.
- 8.4 You are expected to be respectful and appropriate while participating in an International Opportunity and must adhere to the customs and laws of any in-transit and destination country or countries while travelling. We reserve the right to remove any Traveller from an International Opportunity with immediate effect where that Traveller:
- (a) behaves in a disruptive or disrespectful manner;
 - (b) breaches the International Opportunity Rules or any GGA policy or procedure (including the Girl Guide Promise and Guide Law);
 - (c) fails to comply with any applicable law; or
 - (d) otherwise acts in a manner that, in our reasonable opinion, is capable of bringing the reputation of GGA into disrepute.
- 8.5 Unless otherwise confirmed in writing by GGA, Travellers who are removed from the International Opportunity (or, in the case of Youth Travellers, their Parent/Guardian):
- (a) are not entitled to a refund of any monies paid to GGA, including the Travel Fee; and
 - (b) are solely responsible for any costs and expenses in connection with returning home, including all costs to change travel dates and any interim accommodation costs.

9 Health and medical requirements

- 9.1 You must ensure that you are aware of any health requirements and recommended precautions relevant to the countries on your Itinerary.
- 9.2 Additionally, you are solely responsible for ensuring that you have the necessary minimum fitness levels to participate in any recreational activities included in your Itinerary. You participate in any such recreational activities at your own risk, and to the maximum extent permitted by law, you release and discharge GGA and its representatives from liability for all claims arising out of your death or physical or mental injury, or the death or physical or mental injury of any other person as a result of your participation in any recreational activities, except to the extent caused or contributed to by a negligent act or omission of GGA. It is a condition of your participation that you sign any recreational activity waivers reasonably required by GGA.
- 9.3 If you are travelling with medication, you must:

- (a) provide the GGA representatives facilitating the International Opportunity with all reasonably requested details of your medication, so that such detail can be disclosed to medical practitioners in the event that medical attention is required while overseas;
- (b) ensure that such medication adheres to all applicable customs regulations imposed by any in-transit and destination countries on your Itinerary, including any rules relating to any medication that is illegal or restricted in any in-transit or destination country (including but not limited to medical cannabis or certain medications for the treatment of ADHD); and
- (c) prepare a care support plan and provide a copy to the relevant GGA representatives facilitating the International Opportunity that details all of your required medications, medical devices or other related requirements (for example, medication refrigeration), and an approved contingency plan in the event that the required medication or medical device is lost or damaged, or the related requirement is unachievable.

9.4 Adult Travellers are solely responsible for the storage and administration of any required medication.

10 General obligations and safety requirements

- 10.1 GGA will advise you of the contingent leader for your International Opportunity (**Contingent Leader**). The Contingent Leader is the first point of communication for Travellers while overseas, and is primarily responsible for facilitating the International Opportunity, liaising with GGA and external stakeholders, managing all risks (including in connection with health, behavioural and environmental factors), ensuring your compliance with the International Opportunity Rules, and taking disciplinary action as necessary.
- 10.2 GGA has a duty of care to ensure the health and safety of Travellers participating in International Opportunities. Travellers must abide by all lawful and reasonable directions given by any employees or representatives of GGA, including the Contingent Leader, at all times while participating in the International Opportunity.
- 10.3 GGA is not liable for any Loss resulting from your failure to comply with a direction of the Contingent Leader or to meet the requirements expected of you in order to participate in the International Opportunity or any part of the Itinerary, except to the extent that GGA's negligent act or omission caused or contributed to that loss. Such failures include:
 - (a) missed transportation: missing scheduled flights, buses, trains, or any other form of transport included in the Itinerary due to your delay or failure to arrive on time at the designated location;
 - (b) missed activities: failure to arrive on time for scheduled activities, tours, events, or reservations, resulting in forfeiture of the opportunity to participate without any entitlement to refund or compensation;
 - (c) travel documentation: loss or misplacement of your travel documentation such as passports, visas, tickets, or other essential papers that are required for participation in the International Opportunity, including failing to obtain or renew such documentation before your departure;
 - (d) health and safety compliance: failure to adhere to necessary health and safety guidelines or requirements imposed by the Contingent Leader (on behalf of GGA), travel providers or regulatory bodies of any in-transit or destination countries on your Itinerary, including vaccinations and health certificates;
 - (e) legal and regulatory compliance: non-compliance with the laws, customs, and regulations of the destination or transit countries, including but not limited to customs declarations, restricted or prohibited items, and behavioural norms; and
 - (f) personal preparedness: failure to adequately prepare for the International Opportunity including inappropriate clothing, lack of necessary gear, or failure to meet specified physical fitness requirements for activities included in the Itinerary.

11 Travel insurance

- 11.1 Travellers will be covered by GGA's travel insurance policy for the duration of the International Opportunity. GGA's insurance coverage is managed by Marsh Australia (**Insurer**). This coverage is included in the Travel Fee.
- 11.2 If any event occurs that may lead to an insurance claim, you must immediately notify the Contingent Leader specifying the details of the incident (**Incident Notice**). On receipt of an Incident Notice, the Contingent Leader will notify GGA as soon as possible. On receipt of such notification by the Contingent Leader, GGA will provide you with a copy of the current insurance claim form and details on how to submit the claim to the Insurer. All claims must be submitted within 30 days of the incident giving rise to the claim occurring.
- 11.3 You (or, if you are a Youth Traveller, the Contingent Leader) must retain copies of all photos, receipts and other documents relevant to the claim while overseas and, on return to Australia, promptly provide these materials to the Insurer.
- 11.4 Prior to your departure date, GGA will provide you with the telephone number for the Insurer's 24 hour emergency hotline, which can be called via reverse charge at any time during the International Opportunity.
- 11.5 Any personal travel before, during or after the International Opportunity, including alternative travel arrangements to or from the International Opportunity, will not be subject to the travel insurance coverage included in the Travel Fee.

12 Travel advice and warnings

- 12.1 Travellers are individually responsible for obtaining general travel information and advice in connection with the in-transit and destination countries included in their Itinerary, including by contacting the Australian Government Department of Foreign Affairs and Trade (**DFAT**) and visiting the [Smartraveller](#) website.
- 12.2 The Australian Government, in conjunction with other worldwide bodies, may from time to time issue a travel advice and advisory warnings to Australian passport holders not to travel to certain countries in certain circumstances. GGA reserves the right to vary an Itinerary or cancel an International Opportunity where the Australian Government has issued a Government Advisory warning or 'Do Not Travel' advice in respect of a

country on any Itinerary. Where GGA cancels an International Opportunity in accordance with this clause 12.2, GGA will issue a full refund of the Travel Fee to all affected Travellers.

13 Force Majeure

- 13.1 Neither party will be in breach of these terms and conditions as a result of, or liable for any Loss suffered, to the extent that the breach or Loss is wholly or partially caused, directly or indirectly, by a Force Majeure Event.
- 13.2 A **Force Majeure Event** means any occurrence or omission outside a party's reasonable control and includes acts of God, a physical natural disaster, natural catastrophes, war or other state of armed hostilities, insurrection, riot, civil commotion, act of public enemies, terrorist act, fire, explosion, national emergency, declaration of martial law, breakdown of communication facilities, generalised lack of availability of raw materials or energy, epidemic, pandemic or quarantine, outbreaks of infectious disease or any other public health crisis, restriction, confiscation, nationalisation, requisition, expropriation, prohibition, embargo, restraint or damage to property by or under the order of any government agency, law taking effect after the date of these terms and conditions, other governmental acts or omissions, strike, lock-out, stoppage, labour dispute or shortage including industrial disputes that are specific to a party or the party's contractors.

14 Australian Consumer Law

- 14.1 To the extent permitted by law and subject to clause 14.2, neither GGA nor any of its directors, employees or agents accept any liability in contract, tort, negligence or otherwise for any Loss caused by the acts, omissions or default of third party providers, except to the extent that GGA's negligent act or omission caused or contributed to the relevant Loss.
- 14.2 As a 'consumer', goods and services provided by GGA come with consumer guarantees that cannot be excluded, restricted or modified under the Australian Consumer Law. For more information about your consumer rights, including consumer guarantees, please see the ACCC's information page at: <https://www.accc.gov.au/consumers/buying-products-and-services/consumer-rights-and-guarantees>. Nothing in these terms limits or excludes any liability which cannot by law be limited or excluded, including consumer guarantees in the Australian Consumer Law.

15 General

- 15.1 The laws of New South Wales, Australia govern these terms and conditions.
- 15.2 Each party irrevocably submits to the non-exclusive jurisdiction of the courts of New South Wales, Australia.
- 15.3 If any provision is or becomes illegal, unenforceable or invalid in any jurisdiction, it is to be treated as being severed from these terms and conditions in the relevant jurisdiction, but the rest of these terms will not be affected.
- 15.4 Except where a Youth Traveller's obligations are assigned to their parent/guardian, a Traveller cannot assign their rights or liabilities in connection with the International Opportunity and these terms and conditions without the express written permission of GGA.
- 15.5 These terms and conditions contain the entire agreement between you and us in relation to their subject matter. You acknowledge that you have not relied on any statement, promise or representation or assurance or warranty that is not set out in these terms and conditions.

16 Definitions

- 16.1 In these terms and conditions:
- (a) **Australian Consumer Law** means Schedule 2 to the *Competition and Consumer Act 2010* (Cth).
 - (b) **Girl Guide Promise and Guide Law** means the Australian Girl Guide Promise and Australian Girl Guide Law available at <https://www.girlguides.org.au/about-girl-guides/girl-guide-promise-and-law/>.
 - (c) **Loss** means loss, damage, liability, penalty, fine, charge, expense, outgoing, payment or cost of any nature or kind, including all legal costs.
 - (d) **Member** means a person who is a member of a State Girl Guide Organisation at the date of application and at the date of travel, whether an adult or a Youth Traveller.
 - (e) **Reasonable Costs** means any reasonable amounts and expenses that GGA has incurred on the Traveller's behalf in connection with the International Opportunity which cannot be recovered, including GGA's reasonable administrative costs incurred in cancelling the Traveller's participation in the International Opportunity in accordance with clause 5.
 - (f) **State Girl Guide Organisation** means each of Girl Guides Association of NSW ABN 21 366 241 150, Girl Guides Queensland ABN 50 250 642 103, Girl Guides South Australia Inc ABN 80 350 498 335, Girl Guides Association of Tasmania ABN 60 693 395 913, Girl Guides Association of Victoria ABN 59 533 729 847 and Girl Guides Western Australia Inc ABN 69 184 319 889.

Privacy Statement: Girl Guides Australia and State Girl Guides Organisations (referred to in this privacy collection statement as **Girl Guides, we, us or our**) are committed to the Australian Privacy Principles contained in the *Privacy Act 1988* (Cth) (**Privacy Act**). The purpose of this statement is to advise you that we may collect, use and disclose various personal information about you, including the personal information you have provided in connection with your International Opportunity application (which may include health information relevant to your participation in the International Opportunity). Generally, we collect personal information directly from you, however on occasion we may need to collect additional personal information about you from third parties where collecting directly from you is unreasonable or impractical. For example, we may collect personal information from a parent or guardian of a Youth Member.

Generally, we collect and use your personal information for the purposes of considering and/or facilitating your participation in an International Opportunity, providing goods and services or information (including in connection with the International Opportunity) to you or someone you know,

facilitating our internal business operations and providing you with information about other goods, service, activities, events, promotions, or special offers that may be of interest to you. We may be required to collect and disclose information about you pursuant to the GGA Child Safe Child Friendly framework and the child protection legislation and government policies in place across Australia.

If you request to deal with us anonymously or pseudonymously, we will take reasonable steps to comply with your request if it is possible and lawful. However, if you choose not to provide us with your personal information, or it's incomplete or inaccurate, we will not be able to process your application to participate in the International Opportunity.

In order to facilitate your participation in the International Opportunity, provide goods and services to you or otherwise fulfil the purpose for which we have collected your personal information, we may disclose information that may contain your personal information to our related entities and affiliated organisations, third parties who assist us in facilitating the International Opportunity (including tourism operators), and otherwise as required or authorised by law, from time to time. In some circumstances, we may disclose your personal information overseas to entities in connection with the International Opportunity. These overseas businesses are too numerous to list and will depend on the nature of the International Opportunity for which you are applying, but generally include overseas businesses with whom we may acquire goods or services on your behalf in connection with the International Opportunity.

In the event that an accident, disaster or emergency occurs in a country to which you are travelling, you authorise GGA to disclose the details of your Itinerary (including without limitation, transport and accommodation arrangements) as well as your contact details and any other personal information including relevant health information to DFAT and any other relevant Australian or overseas government authorities.

If the personal information you provide to us is incomplete or inaccurate, we may not be able to provide you with the goods and services you are seeking or otherwise fulfil the purpose for which the personal information has been collected. It is up to you to update your personal information. If you are unable to update your personal information held by us yourself, you must notify us of the changes as soon as reasonably practicable.

More detailed information about the way we use, disclose and secure your personal information, how you can access and correct that information, and how you can make a complaint about a breach of the Australian Privacy Principles can be found in our privacy policy, available at <https://www.guidelinesforgirlguides.org.au/> or by contacting us at:

Street address: The Hub, Hyde Park, 223 Liverpool Street, Darlinghurst NSW 2010
Email address: guides@girlguides.org.au
Telephone: +61 2 8328 0851

Schedule 1

Youth Traveller Authorisation

Travel Authority

- 1 I, the parent or legal guardian of the Youth Traveller, authorise GGA to make all decisions on my behalf concerning travel arrangements for the Youth Traveller for the duration of the International Opportunity. This authorisation is effective for the duration of the International Opportunity and applies to all occasions when the Youth Traveller is travelling with and supervised by the Contingent Leader.
- 2 I agree to pay for any additional travel expenses incurred by GGA as a result of the Youth Traveller returning early, including due to the Youth Traveller's failure to comply with the International Opportunity Rules, any applicable GGA code or policy, or any of these terms and conditions. Where GGA arranges for the Youth Traveller to be accompanied by other persons to return the Youth Traveller to my care (or the care of someone I have appropriately authorised) in accordance with the GGA Child Safe Child Friendly Framework, I also agree to pay the additional costs of travel of those accompanying persons.
- 3 I have reviewed this authority, the application form and the international travel terms and conditions and agree that the Youth Traveller will only travel in accordance with these authorised travel arrangements while participating in the International Opportunity. I warrant that all materials and representations made in the application form are true, complete, accurate and correct at the time of submission and is not, whether by omission or otherwise, misleading.

Medical Authority

- 4 In the case of a medical or dental emergency:
 - (a) I authorise GGA, its employees and representatives (including the Contingent Leader) to place the Youth Traveller in a hospital for any assistance or medical treatment, or if there is no hospital available, to place them under the care of a local medical doctor for their treatment; and
 - (b) I authorise GGA, its employees and representatives (including the Contingent Leader) to act as legal guardian for the Youth Traveller to arrange and consent to any treatments (including medical, surgical or dental) which is considered necessary by an appropriately qualified medical practitioner or dental practitioner. I also authorise GGA to return the Youth Traveller to Australia at my cost (including the cost of any accompanying persons) for medical treatment should GGA acting reasonably make such a decision.
- 5 I acknowledge and agree that I have read, understood and will sign before the commencement of the International Opportunity any additional medical consent forms and waivers provided by GGA on behalf of the Youth Traveller.

Administering medication

- 6 The policies and procedures for administering medication to Youth Members vary depending on:
 - (a) the age and capacity of the Youth Traveller;
 - (b) specific advice obtained from the Youth Traveller's medical practitioner.
- 7 In giving this Authorisation, I acknowledge that I have read and understood GGA's policies and procedures in relation to the administration of medication, including the GGA Administration of Medication Guidelines. I have notified GGA of all health conditions and medications relevant to my child's participation in the International Opportunity.
- 8 I grant GGA, its employees and representatives (including the Contingent Leader) permission to administer medication to my child in accordance the GGA Administration of Medication Guidelines.

Supervision

- 9 I understand that the International Opportunity will be supervised by the Contingent Leader and facilitated in accordance with policies and procedures on the GGA website, including relevant supervision ratios. I acknowledge that the Contingent Leader is responsible for my child upon the commencement of the International Opportunity (i.e. upon my child's arrival at the designated international departure point) and for the duration of the International Opportunity and I understand the Youth Traveller must travel in accordance with the relevant GGA policy and may not travel unsupervised.

Media release

- 10 I do / do not agree [please circle] to having images or other media of the Youth Traveller be used for promotional purposes by GGA.

Youth Traveller

Full name of Youth Traveller

Date of Birth

Signed by **Parent/Guardian 1**

Signature of Parent/Guardian 1

Full name of Parent/Guardian 1

Date

Signed by **Parent/Guardian 2**

Signature of Parent/Guardian 2

Full name of Parent/Guardian 2

Date

Schedule 2

International Opportunity Rules

- 11 While participating in the International Opportunity, you must:
- (a) comply with the applicable laws of Australia and of any countries to which you will travel during the International Opportunity;
 - (b) comply with the GGA Code of Conduct and behave in the spirit of the Girl Guide Promise and Guide Law;
 - (c) where required by GGA policies, maintain a valid Working with Children Check issued in accordance with the legislation of the State or Territory in which you ordinarily live and provide ongoing evidence of compliance to GGA;
 - (d) where you are a Member, at all times remain a financial Member of good standing in the State Girl Guide Organisation of which you are a Member;
 - (e) comply with all applicable GGA policies and procedures;
 - (f) comply with the reasonable and lawful directions of the Contingent Leader and any other GGA representative helping to facilitate the International Opportunity;
 - (g) comply with any reasonable requirements of GGA for participating in adventurous activities, including directions in relation to utilisation of safety equipment and appropriate clothing to participate in the activity;
 - (h) not use any prohibited substances, including any non-medically prescribed drugs (and any medications which are prohibited in the in-transit and destination countries on your Itinerary);
 - (i) not travel independently or deviate from the Itinerary without the express written authorisation of the GGA representative facilitating the International Opportunity, which for the avoidance of doubt must be obtained before your departure date;
 - (j) not participate in any unauthorised dangerous activities, including but not limited to parachute jumping, bungee jumping, caving, or operating any motor vehicles or other machinery which requires a licence;
 - (k) not publish or share any images or content on any public channels, including any social media platform, that includes another person except with the express permission of that person;
 - (l) where required by GGA and a Member, wear the GGA uniform in adherence with the relevant policy;
 - (m) when in the presence of Youth Travellers;
 - (i) not smoke or vape, or purchase or be in the possession of any smoking or vaping products; or
 - (ii) not drink, purchase or be in the possession of any alcoholic beverages; and
 - (n) not drink alcoholic beverages where you will be responsible for supervising any Youth Traveller within a reasonable time after consumption.
- 12 Any Traveller who fails to comply with the International Opportunity Rules (including, where applicable, the Additional Rules for Youth Travellers) may be returned to Australia immediately at the Traveller's expense.

Additional Rules for Youth Travellers

- 13 In addition to the above rules, while participating in the International Opportunity, Youth Travellers must:
- (a) not smoke or vape, or purchase or be in the possession of any smoking or vaping products; and
 - (b) not drink, purchase or be in the possession of any alcoholic beverages.