



POSITION TITLE	Chair, Girl Guides Australia
PURPOSE OF POSITION To lead the Girl Guides Australia (GGA) Board in the proper governance and effective administration of GGA as a Member Organisation of the World Association of Girl Guides and Girl Scouts (WAGGGS). This position is part of the collaborative leadership team with the Chief Commissioner and Chief Executive Officer (CEO)	
APPOINTMENT By the GGA Board	
LIST OF TASKS AND RESPONSIBILITIES Leader of Governance of Girl Guiding in Australia <ul style="list-style-type: none"> • With the Chief Commissioner and CEO, provide leadership for GGA and Girl Guiding in Australia (GGiA) • Articulate a vision for success and sustainability and lead with a long-term and strategic focus • With the CEO and Chief Commissioner, <ul style="list-style-type: none"> - lead the development and implementation of the GGA Strategic Plan - facilitate effective communication, collaboration and processes within the management structure of GGA • Facilitate effective formal and working relationships between State Girl Guide Organisations (SGGOs) and GGA, including leadership of the GGiA Chair and Executive Leadership Forums • With support from the Child Safe Leads, take a key leadership role in the governance of GGA's Child Safe Child Friendly Framework and lead the participating group of the National Redress Scheme • Lead in strategic discussions around partnership and/or advocacy issues including those that have political implications for GGA, where appropriate • Along with the whole Board, assist GGA to build networks and partnerships with external organisations and individuals where appropriate Leader of the GGA Board <ul style="list-style-type: none"> • Provide leadership for the GGA Board in order to ensure the integrity of Board values and governance, Board processes including the efficiency and effectiveness of meetings, Director development and adherence to the regulatory requirements • Develop ways of work that promote shared leadership among the Board members • Lead the Board in the appointment, performance management and exit of the CEO • Chair the Annual General Meeting of GGA 	

Maintain GGA as a proactive member organisation of WAGGGS

- With the Chief Commissioner, lead GGA's compliance with the requirements of WAGGGS including the Asia Pacific Region
- Keep informed of changes to the strategic direction of WAGGGS and the Asia Pacific Region and their impact on GGA.

OUTCOMES/GOALS

- Evidence of strong leadership and support of the vision and strategic direction of GGA
- The timely development and implementation of GGA's Strategic Plan
- Effective leadership of the Board with sound governance practices and responsible decision making
- Management, development and support of Board members to carry out their tasks and responsibilities
- Evidence of strong relationships, collaboration and communication between Chair, Chief Commissioner and Chief Executive Officer
- Management and support of the Chief Executive Officer
- Represent GGA in a professional and enthusiastic manner

TRAINING AND SUPPORT PLAN

The Chair will receive an induction to the role with GGA via documentation and communication with the previous Chair, the Chief Commissioner and the CEO.

The Chair will receive support in the role through the members of the Board of GGA, the Chief Commissioner, and the CEO. Administrative support is available through the National Office.

Training will be provided as required.

TIME COMMITMENT

The term of the Chair is three years. If mutually agreed, the Chair may be reappointed for a further three years.

Time commitment expectations are at least 15 hours per week, with significant out-of-business hours' work. The Chair may be required to travel interstate and overseas.

CHILD SAFE CHILD FRIENDLY

GGiA is committed to fostering a child safe and child friendly culture where children and young people are safe, respected and protected.

The Chair must have a current Working With Children Check and National Police Check in line with the Child Safe Child Friendly Framework.

PERSONAL REQUIREMENTS and SKILLS/RESOURCES NEEDED

The Chair will demonstrate:

- Strategic thinking
 - Critical and strategic thinking
 - A vision that focuses on the long-term viability and sustainability of GGA
 - An active interest in the key areas of the strategic plan
 - Openness to change and new ideas
- Communication skills
 - Confident and effective communication skills with a range of audiences
 - Effective chairing of meetings
 - Public speaking experience
- Leadership skills
 - Exceptional leadership skills and experience
 - The ability to facilitate collaboration
 - An ability and willingness to delegate
- Understanding of GGA
 - An understanding of the type of work undertaken by GGA and its values
 - Knowledge of operating effectively in a partnership model (staff/volunteer)
- Integrity and professionalism
 - A high level of integrity and professionalism
- Enthusiasm, energy and time
 - Enthusiasm, energy and time to commit to this role and a strong drive for success

The Chair will have knowledge and experience in:

- A working knowledge of GGiA
- Governance and leadership of member-based not-for-profit organisations, preferably federated organisations or peak bodies.
- Strategic business planning and delivery
- Consensus building and organisational development
- Financial oversight
- Risk identification and management
- Change management

BENEFITS TO VOLUNTEER

The Chair will have the opportunity to contribute to the future of GGiA.

The Chair will gain experience working with women from a wide variety of professional backgrounds across the country and around the world.

Reasonable expenses related to this role will be covered by GGA.