

A.GINFO 04 (2025)

Changes to ALQP Leader, District Manager and Region Manager Passports AND requirements for State Offices

Late last year the Passports were updated regarding the change from modules to activities in the Girl Guide Learning system. At that time some updates were made regarding the Induction Meeting with DM, RM or SC (page 9) of all Passports for trainees.

The requirements to tick off the 'Member Administration' has been removed as every SGGO is required to have that information as part of the onboarding for membership as part of our CSCF requirements. The requirement to send that page into the State Office has been removed as the only information on that page now related to the Onboarding which is completed at a local level.

In summary

- ✓ The Induction meeting (page 9 of each Passport) will no longer be sent to State Offices
- ✓ There is no longer any requirement to have the Induction Meeting recorded for a trainee to apply for a training
- ✓ There is no longer a requirement to have the Induction Meeting recorded for the Qualification and Appointment to be processed

Changes to Registration for Leader and Manager Training

Over time it has been noticed by some SGGOs and GGA that there is a delay in approving Leaders and Managers in Training to attend the LQ/MQ Training Workshop. This has caused glitches in the capability of GGA to make sure our volunteer trainers receive vital information to ensure the smooth running of the training workshop and offering best outcomes for our trainees. It has also been highlighted that the current process creates some bottlenecks in office processes.

To manage both these issues the application form for both Leaders and Managers in Training has been amended.

In the part of the application form which stated, 'I have completed (or will have completed) the following', and then goes on to list the Girl Guide Learning Activities the part in brackets has been removed '(or will have completed)'.

This means now that each Leader or Manager in Training will have completed the modules before they register and thus will be easier to manage from the State Office end and mean that GGA will be able to meet deadlines to get crucial information to Trainers.

Yours in Guiding

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