



# **CONDUCT SAILING ACTIVITIES**

# **MODULE**

**Australian Leadership & Qualification Program (ALQP)**

November 2022

**Empowering girls and young women to discover their  
potential as leaders of their world.**

























## Completion of the Module

Now that you have completed all the required reading, training, activities and reflection exercises, your Outdoor Skills Assessor will complete the attached form and sign it. You will also sign the form and then the Outdoor Skills Assessor will forward it to the SGGO. In due course, you will receive a certificate.

You may now conduct sailing activities according to the supervision ratios stated in *Guide Lines* and the conditions of endorsement. For large groups, several members who hold this module will be required to meet supervision ratios.

The sailing activities will take place appropriate to weather conditions, craft and risk management. This qualification passport could be used as evidence towards Outdoor Recreation Qualifications.

### Endorsement Procedure:

This module must be endorsed every 3 years. This module will be endorsed by an Outdoor Skills Assessor who holds the module: Instruct and Assess Sailing Skills.

The assessor will want to see:

- a current **Provide First Aid HLTAID011** Certificate or equivalent or higher
- a sailing log showing an average of twenty hours of sailing activities per year, totaling sixty hours over three years. This must include a minimum of ten hours actual sailing but can include up to ten hours of preparation and instruction time in each twelve-month period.
- a risk management plan for a recent sailing activity
- demonstration of current rescue skills.

If the holder does not meet endorsement criteria, she cannot conduct sailing activities. For each successful endorsement, the Outdoor Skills Assessor will complete the **Completion of Sailing Module Form** (on Page 14) and forward to SGGO.

### Outdoor Skills Assessors

An Outdoor Skills Assessor for this module will:

- Hold the outdoor module: Instruct and Assess Sailing Skills, for a minimum of 2 years or be an Australian Sailing Instructor (and be actively seeking to have the modules endorsed in line with this Outdoor Module).
- Have been in charge of / conducted a sailing activity at least 4 times (or equivalent).
- Hold a current Provide First Aid HLTAID011 Certificate or equivalent or higher
- Show their sailing log
- Be recommended by the Region Manager (or her nominee) to the State Outdoor Activities Manager, who will manage this appointment.

The Outdoor Skills Assessor can also assess Guides for Boating (Sailing) Achieve a Challenge Trefoil 3.

# Completion of Module Form (OUT.10a)



The Outdoors Skills Assessor must send this form to your State office.

This form is for notifying the SGGO of the completion of the Module, subsequent endorsements after three years or for changing craft / conditions.

PERSONAL DETAILS		
Preferred Title:	Given Names:	Surname:
Membership No.:		Expiry:
Date of Birth:	Email:	Phone:

MODULE ACHIEVED	<b>Conduct Sailing Activities</b>
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CONFIRMATION	
I have completed the requirements for the module and have read and understood the endorsement conditions.	Signature: Date:
As the Outdoor Skills Assessor, I am satisfied that all aspects of the Module have been completed.	Name: Signature: Date:

SGGO USE ONLY	
Date records updated:	Updated by:
Date certificate sent:	Sent to:

**For endorsements – the original date of completion of the qualification should not be deleted from records, but the latest endorsement date updated.**

For endorsements – date acknowledgement email sent to module holder and DM: