



POSITION TITLE	Appointed Director for Board of Girl Guides Australia
<p>PURPOSE OF POSITION</p> <p>To contribute to and to be accountable for the governance of Girl Guides Australia.</p>	
<p>APPOINTMENT OF THE FOLLOWING POSITIONS</p> <ul style="list-style-type: none"> • Chief Commissioner, Chair of the Board of Girl Guides Australia and Appointed Directors by the Board of Girl Guides Australia • State Commissioners (or delegate) in accordance with the State Girl Guide Organisation’s Constitution 	
<p>SCOPE OF ROLE</p> <ul style="list-style-type: none"> • Contribute to the governance and financial viability of Girl Guides Australia. • Undertake to comply with current legislations of the time such as corporation laws, financial management requirements, child protection legislation, work health and safety requirements, and employment laws. • Regularly attend Board Meetings and other important and relevant meetings for the purpose of: <ul style="list-style-type: none"> • providing governance oversight and direction • actively contributing to the development and review of governance policies • developing and monitoring progress of the strategic plan and its achievement of the Mission. • Prepare for, and participate in, meetings by: <ul style="list-style-type: none"> • actively participating in deliberations and decisions by listening to and considering a diversity of viewpoints during the discussion and debate • making decisions in the best interest of Girl Guides Australia • respecting the Board’s decision-making processes and therefore the majority decision of the Board • exercising due diligence in all Board deliberations by seeking clarification and/or the history of an issue • submitting discussion items or recommendations to the Board on matters of interest or concern • identifying, in conjunction with the Chair, any personal learning needs in relation to the Board role and establishing a plan to meet these needs, as well as identifying any general or specific learning needs the Board as a whole may have. • Ensure long term focus in Board deliberations. • Participate in additional activities for Girl Guides Australia, where reasonably required, to deliver strategic objectives as a Board member. • Utilise skills to be an active member of Board committees (Finance & Risk Committee, Governance & People Committee, Membership Strategy Committee or Australian Guiding Committee) as agreed 	
<p>COMPETENCIES AND SKILLS</p> <ul style="list-style-type: none"> • Contribute to the timely development of a strategic plan relevant to the Girl Guides Australia Mission. 	

- Contribute to achieving the strategic plan through sound governance practices, constructive questioning and responsible decision making.
- Ensure there is awareness of financial situation and outcomes.

TRAINING AND SUPPORT PLAN

The Director will receive an induction to the role with documentation and communication with both the Chair and the Chief Executive Officer.

The Director will receive support in the role through the Chair, the Chief Executive Officer and members of the Board of Girl Guides Australia.

A Director is required to maintain a current Working with Children Check and Police Check and complete mandatory online training to familiarise themselves with the Girl Guides Australia Child Safe Child Friendly Framework. Girl Guides Australia is committed to providing a child safe environment. Checks and training are required by all ongoing volunteers with Girl Guides Australia, including those not regularly engaged in roles working with children.

Refer also to:

- COM.9 Board of Directors Charter of Girl Guides Australia.
- PD.0 Chair of Girl Guides Australia
- PD.1 Chief Commissioner for Australia.

COMMUNICATION

Directors of the Board are responsible to the Chair and are expected to communicate regularly with the Chair, other Board Directors and the Chief Executive Officer via face to face, videoconference meetings and other means.

Directors are expected to take advantage of networking opportunities with other relevant national organisations and promote awareness of, and respect for, Girl Guides Australia.

TIME COMMITMENT

- Appointed directors have a term of three years. Appointed directors may be appointed for a further three-year term with a mandatory one-year break after serving six consecutive years.
- The directors may appoint any of the directors, to the position of Deputy Chair. If the director appointed as Deputy Chair ceases to be a director, they will cease to be Deputy Chair.
- Board meetings are held via a mix of face to face and virtual meetings on average bi-monthly.
- It is preferred that Directors make themselves available to travel when required for face-to-face Board meetings of Girl Guides Australia and the Annual General Meeting of Girl Guides Australia. Flexibility is afforded to Directors where possible.

The costs of accommodation, travel and meals associated with face-to-face meetings will be covered by Girl Guides Australia.

PERSONAL REQUIREMENTS and SKILLS/RESOURCES NEEDED

All Directors must understand their individual and collective roles and responsibilities and comply with the duties of Directors when accepting a position on the Board. Directors must be committed to the Mission and code of conduct of Girl Guides Australia and are responsible for representing the policies and practices of Girl Guides Australia in a positive way, always acting in the best interests of Girl Guides Australia as a whole.

Directors must respect the confidentiality of affairs of the Board of Girl Guides Australia, work as a team by getting to know other Directors and building a strong working relationship that contributes to consensus.

Directors are expected to volunteer for, and willingly accept, assignments and complete them thoroughly and on time. They will also need to maintain awareness of Guiding trends and developments, including in the World Association of Girl Guides and Girl Scouts (WAGGGS) and the Asia Pacific Region.

BENEFITS OF VOLUNTEERING

Directors of the Board of Girl Guides Australia will have the opportunity to contribute to the future of girls and young women in Australia through delivery of the strategic objectives of Girl Guides Australia.

Directors will gain experience working as part of a professional and skilled for purpose Board comprising individuals from a wide variety of professional backgrounds across the country.