

# Induction Meeting with Region Manager



This induction meeting with the RM is to assist you to understand the role and responsibilities of a DM or ADM. Together you will cover important onboarding information.

Name	Membership No.
<b>Membership Administration</b>	
Membership application form, including two referees if new to Guiding	
Copy of National Police Check	
Copy of current Working with Children Check	
Agree to complete the Child Safe Child Friendly eGuiding modules: <ol style="list-style-type: none"> <li>1. CSCF for Adults in Guiding (within 6 weeks of becoming a member)</li> <li>2. CSCF for Leaders &amp; Managers (within 6 months)</li> </ol>	
Signed agreement for the use of the database and confidentiality of information	
Any other requirements applicable to your SGGO	
<b>Membership Admin Check completed:</b>	Date:
DM/ADM Name:	DM/ADM Signature:
RM Name:	RM Signature:

**A copy of this section must be sent to your State office**

<b>Onboarding</b>	
Requirement to have or complete the First Aid qualification HLTAID010 – Provide Basic Emergency Life Support. Please see below for list of First Aid qualifications.	
<b>A copy of the statement of attainment must be sent to your SGGO or RM when complete</b>	
Allocation of the Mentor	
The District team structure and resources (including number of Units)	
Structure and reporting lines of the SGGO	
The importance of complying with GGA policies contained in <i>Guide Lines</i>	
Preference to hold one primary role in Guiding	

## First Aid Qualifications



HLTAID009 Provide CPR

**HLTAID010 Provide Basic Emergency Life Support**

HLTAID011 Provide First Aid

HLTAID012 Provide First Aid in an Education and Care Setting

HLTAID013 Provide First Aid in Remote or Isolated Site