

Updates to National Certificates and Change of File Location 2021

GGA has updated the following AGP certificates and changed the location where they are saved.

Changes were undertaken following feedback and include a GGA brand refresh.

All certificates are now available in the new GGA Certificates SharePoint folder which is accessed via a link emailed to State Office nominated emails. Current members of the GGA Dropbox who have a Guide email address will be added to the SharePoint folder. For further information on adding additional contacts please see below.

A printing guideline document has been included in the folder to facilitate consistent sizing and printing of all current Certificates. SGGOs are requested to follow the guidelines to provide consistency across Girl Guiding in Australia.

The certificates which have been updated are:

- Promise Certificate
- Promise Renewal Certificate
- Patrol Leader Certificate x 2 designs
- Patrol Second Certificate x 2 designs
- Achieve a Challenge Trefoil Three Certificate
- Junior BP Award Certificate
- BP Award Certificate
- Bronze, Silver & Gold Certificates
- Focus Certificates - 9 in the series
- Queens Guide Interest Certificate
- Queens Guide Record of Achievement Certificate

All certificates have been updated to include the revised Mission Statement. Promise and Promise Renewal Certificates have had Mission Statement and branding changes.

Please note - The GGA Certificates Dropbox is no longer in use as of today, 9 November 2021.

States are requested to consider their contact for access to the SharePoint folder which contains the master Certificate files and are encouraged to check the folder regularly for Certificates that are still in the design process. Those emails that are not Girl Guide emails have not been provided access to the new SharePoint file location.

Emails with access to the GGA Certificates Dropbox currently:

- support@guidesqld.org
- reception@guidesvic.org.au
- seo@guidestas.org.au
- program@guidestas.org.au
- program@girlguidessa.org.au
- jenny@girlguides-nswactnt.org.au
- membership@girlguideswa.org.au
- retailmanager@guidesqld.org
- manager@girlguideswa.org.au
- Program@guidesqld.org
- program@guidesvic.org.au
- queensguide@girlguidessa.org.au
- shop@guidetas.org.au
- retail@guidesvic.org.au
- events@girlguideswa.org.au
- info@girlguideswa.org.au

Please review this list and email any updates to Karen Murphy, Guiding Services Manager on karen@girlguides.org.au.

SGGO Stakeholders	CEOs, SCs, Retail Managers
Included on GGA and SGGO social media	No
Next Steps for SGGOs	Not for general circulation due to the inclusion of emails. Please review contact list and respond to Karen Murphy with your SGGO's designated contacts.
Response Date	19 th November 2021
Distribution List	CEOs State Commissioners Retail Managers