



POSITION TITLE	Chief Commissioner, Girl Guides Australia
PURPOSE OF POSITION	
To lead Girl Guiding in Australia (GGiA) and be the external face of Girl Guides Australia (GGA) and GGiA. This position is part of the collaborative leadership team with the Chair and Chief Executive Officer (CEO).	
APPOINTMENT	
By the Board of GGA	
LIST OF TASKS AND RESPONSIBILITIES	
<p>Leader of Girl Guiding in Australia</p> <ul style="list-style-type: none"> • With the Chair, provide leadership for GGA and GGiA • Promote the development of GGiA • Lead with a long-term and strategic focus • With the CEO, support the development and implementation of the GGA Strategic Plan. (It is the Chair's remit to lead the development of strategy). • Participate in strategic discussions around partnership and/or advocacy issues including those that have political implications for GGA • With the CEO, ensure effective communication, collaboration and processes occur within the management structure of GGA <p>Leader of the Australian Guiding volunteers</p> <ul style="list-style-type: none"> • Chair the Australian Guiding Committee • Work closely with the GGA volunteers • Consider succession planning for national volunteer appointments <p>Key representative of Guiding to stakeholders</p> <ul style="list-style-type: none"> • With the CEO (and, where appropriate, the Chair), lead and support GGA to build networks and partnerships with external organisations and individuals • Be the most senior spokesperson and representative for GGA in all internal and external relations including at government and community level • Develop and maintain links with other non-government and youth organisations, including other non-government women's organisations <p>Connector between the SGOs and GGA</p> <ul style="list-style-type: none"> • Keep informed about Guiding in the SGOs • Consult with State Commissioners as requested or required <p>Leader of GGA as a member organisation of WAGGGS</p> <ul style="list-style-type: none"> • Be the official spokesperson to, and liaison with, WAGGGS • With the Chair, ensure that GGA compliance with the requirements of WAGGGS including the Asia Pacific Region • Maintain strong relationships, collaboration and communication between GGA and WAGGGS, and 	

<p>present GGA's position on international matters to WAGGGS</p> <ul style="list-style-type: none"> • Lead GGA delegations to WAGGGS events, including World Conference and Asia-Pacific Conference <p>In consultation with the Chair, the Chief Commissioner may appoint Assistant Chief Commissioners and may delegate some (but not all) of the above tasks and responsibilities to them.</p>
<p>OUTCOMES/GOALS</p> <ul style="list-style-type: none"> • Volunteer management delivery appropriate for GGiA • Positive working relationships with SGGOs and WAGGGS • Successful external stakeholder engagement • Advocacy for GGiA • Play a key role in the implementation of a strategic plan relevant to the GGA mission • Represent GGA in a professional and enthusiastic manner
<p>PERFORMANCE MEASUREMENTS</p> <ul style="list-style-type: none"> • Evidence of strong leadership and support of the vision and strategic direction of GGA • Evidence of strong relationships, collaboration and communication between Chair, Chief Commissioner and CEO
<p>TRAINING AND SUPPORT PLAN</p> <p>The Chief Commissioner will receive an induction to the role with GGA via documentation and communication with the previous Chief Commissioner, the Chair and the CEO</p> <p>The Chief Commissioner will receive support in the role through the Chair, members of the Board of GGA, State Commissioners and the CEO. Administrative support is available through the National Office.</p> <p>Training will be provided as required.</p>
<p>TIME COMMITMENT</p> <p>The term of the Chief Commissioner is three years. If mutually agreed, the Chief Commissioner may be reappointed for a further three years.</p> <p>Time commitment expectations are significant, being around 4 days over the 7-day week and with significant out-of-business hours work.</p> <p>The Chief Commissioner must be available to travel interstate and overseas, and attend Australian events, meetings or arrange for a representative to attend in their place.</p> <p>The Chief Commissioner will need to allow time to consult with the National Office, State Commissioners, Board members and other stakeholders.</p>
<p>PERSONAL REQUIREMENTS and SKILLS/RESOURCES NEEDED</p> <p>The Chief Commissioner must have made the Girl Guide Promise, be a member of a State Girl Guide Organisation¹ and be prepared to wear uniform.</p>

¹ If elected cannot continue to hold a key decision-making role at a State level

The Chief Commissioner will demonstrate:

- Strategic thinking
 - Critical and strategic thinking
 - A vision that focuses on the long-term viability and sustainability of GGA
 - An active interest in the key areas of the strategic plan
 - Openness to change and new ideas
- Communication skills
 - Confident and effective communication skills with a range of audiences
 - Effective chairing of meetings
- Leadership skills
 - Exceptional leadership skills and experience
 - The ability to facilitate collaboration
 - An ability and willingness to delegate
 - A sophisticated understanding of how to lead and motivate volunteers
- Understanding of GGA
 - An understanding of the type of work undertaken by GGA and its values
 - Knowledge of operating effectively in a partnership model (staff/volunteer)
- Integrity and professionalism
 - A high level of integrity and professionalism
- Enthusiasm, energy and time
 - Enthusiasm, energy and time to commit to this role and a strong drive for success

The Chief Commissioner will have knowledge and experience in:

- A working knowledge of GGiA
- Governance and leadership of not-for-profit organisations
- Internal and external stakeholder relations
- Consensus building and organisational development
- Strategic planning and delivery
- The obligations of a director including risk management
- Change management

BENEFITS TO VOLUNTEER

The Chief Commissioner will have the opportunity to contribute to the future of Guiding in Australia.

The Chief Commissioner will gain experience working with women from a wide variety of professional backgrounds across the country and around the world.

The Chief Commissioner receives a modest annual honorarium for the position. Reasonable expenses related to this role will be covered by GGA.