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| **Learning and Development Qualification** | **Presenting with Pizzazz** |
| **Session 3: Presenting with Pizzazz** | Adults interested in presentations eg public speaking, presentations at AGMs etc |
| **Proposed length of session** | Up to 120 minutes |
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| **Training Objectives** |
| After the session, Workshop Presenters and other participants will be able to: * Deliver a short presentation
* Praise and polish their own presentation and others’
* Reflect on their own learning
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| **Equipment*** State / region calendars
* Examples of State and GGA PR materials
* MP3 player or computer with speakers
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| **Trainer notes:** The length of the session will depend on the number of participants. If a large group then split into two or three smaller groups, preferably in separate room and ideally with two Trainers with per group. Trainers should be prepared to write a short evaluation of each participant’s presentation for the SLDM. Use LD 15 Training Session Observation 2015 form. |

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| **MODULE OUTLINE** |
| **Time** | **Activities** | **Trainers’ Notes** | **Resources** |
| 5 mins | **3.1****Praise and polish** | * Emphasise again, before the presentations start, that this is a safe, supportive learning space. No-one is being "marked." This is a place to try out or hone presentation skills and regardless of prior experience, everyone’s efforts are valued. Presentations will be followed by constructive feedback and celebration of what was done well.
* Outline what is meant by Praise and Polish. It is given in the spirit of constructive feedback and wanting to help our friends polish their presentations. Questions after each presentation will be:
* What did I do well? (My personal perspective of my role including planning, preparation, presenting.)
* What do I need to polish (What I would do differently next time, improvements to make.)
* What does the group think I need to polish? (It would be better if… I thought you were really nervous and it showed…) - constructive feedback.
* What does the group think I did well (how did they feel, were they inspired, have they learnt something, did they feel valued.)
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| Depends on number of presentat-ions  | **3.2****Presentations** | * Presentations - each 10 minutes plus 5 minutes for Praise and Polish feedback
* Trainer introduces each presenter and facilitates the Praise & Polish after each presentation.
* Trainers and participants could record and reward with a sticker or similar (stick on diamond jewellery) or something powerful (power switch, battery, LED lights, power torch that you wind up/ squeeze (got the power and see the light) after each presentation.
 | LD15 report form for Trainers to complete as requested by SLDM |
| 15 - 20 mins | **3.3****What next?** | * What’s the next step?
* Opportunities to use their skills, suggestions for further practise etc
* Remind participants:
* Don’t wait to be asked – be proactive and offer
* Sharing at Dist/Reg events, activities, meetings
* State Committees – State Camp, Aust Day Parade, Program & Other state committees & teams
* Local community – Christmas parade or other function, Anzac ceremonies, Service clubs,
* Be seen in your community
* Elevator speech in action – what will you say the next time says “oh the Girl Guides, are they still around?”
* Next step for your presentation – longer, bigger audience, different audience
* Risk management and safety implications.
* Reflection on learning (write in your learning log)
* Finish with *We Change the World* song <http://www.youtube.com/watch?v=9LF1EoPxOq4>
 | State / region calendarsExamples of State and GGA PR materialsMP3 player or computer with speakers |