

AMENDMENTS TO *GUIDE LINES*

(from April 2007 to October 2010)

The following amendments have been approved by the Board of Girl Guides Australia since the 3rd edition of *Guide Lines* (2007). These are effective immediately. This is meant as an interim document only and is made redundant by a new edition of *Guide Lines* or an updated amendments sheet.

Approved at May 2007 Board meeting

- 1) *Amend* the ninth (last) dot point of the Girl Guides Australia Code of Conduct, pviii, to read:
 - recognise that physical, sexual or verbal abuse, bullying, tormenting or ridicule is unacceptable behaviour by any member and will take appropriate action to deal with such behaviour.

- 2) *Add* to section **4.3.3 Division Leader or Region Leader**, p4-7, under Personal Requirements and renumber points 7 and 8:
 - 7) To hold, or be working towards, the appropriate qualification in the Australian Adult Leadership Program.

- 3) *Add* to section **4.3.4 State Commissioner**, p4-8, under Personal Requirements:
 - 7) To hold, or be working towards, the appropriate qualification in the Australian Adult Leadership Program.

- 4) *Amend* point 1, section **4.3.8 Unit Helper**, p4-11, under Personal Requirements:
 - 1) To be an adult female.

- 5) *Amend* point 3d, section **6.2 General Rules for all Adventurous Activities**, p6-1, to read:
 - d) ensure, for not so adventurous activities, an Activity Consent Form for Youth Members is received from a parent or guardian of each participant under the age of 18 years;(superseded by amendment 21)

Approved at October 2007 Board meeting

- 6) *Amend* the first bullet point of paragraph one, section **2.4.1 International events in Australia**, p2-4, to read:

a State event which is approved by the Board of Girl Guides Australia to have international participants

- 7) *Add* the following after paragraph one, section **2.4.1 International events in Australia**, p2-4:

For States wishing to invite members from other countries to a State event, refer section 2.4.2.

- 8) *Delete* paragraph 3, section **3.1 Overview**, p3-1.

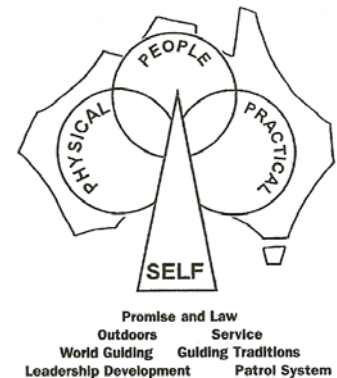
9) *Delete* section **3.2 Program and Method**, p3-1, and *replace* with the following:

3.2 Program and Method

The Australian Guide Program is a values-based, leadership and life skills program with an outdoors focus.

It involves Guides and Leaders working together to carry out challenges and activities based on the four elements and seven fundamentals of the Australian Guide Program.

Girls grow into confident, self-respecting, responsible community members through challenge, recognition, fun and friendship.



3.2.1 Elements of the Australian Guide Program

The Australian Guide Program encourages the girl to develop her **self** in the areas of **physical** development, **practical** skills, and in relationships with **people**.

- Physical—participating actively; focussing on the environment and the outdoors.
- People—making friends and developing long-lasting friendships; developing an understanding and respect for others.
- Practical—learning by doing; learning everyday living skills that can be integrated in all areas of life.
- Self—development and appreciation of the individual; gaining personal growth through challenging the girl as an individual.

3.2.2 Fundamentals of the Australian Guide Program

The seven fundamental areas of Guiding form the basis of the Program upon which Unit meetings are developed and implemented.

- Keeping the Promise and Law is our underlying code of living.
- Enjoying the outdoors offers active adventure and awareness of the environment.
- Giving service encourages a sense of community.
- Exploring world Guiding builds peace and understanding.
- Sharing in Guiding traditions gives a sense of history and belonging.
- Experiencing leadership development improves skills for life.
- Participating in the Patrol System develops teamwork skills.



The philosophy of the Program is based on the importance of the process used in working towards an outcome, rather than on the activity itself. When Guides plan their own Unit meetings, they gain confidence in choosing activities to suit their needs and learn the important skill of self-determination.

3.2.3 Girl Guide/Girl Scout Method

The Australian Guide Program follows the Girl Guide/Girl Scout Method of the World Association of Girl Guides and Girl Scouts. This unique approach combines the use of different educational tools in order to achieve the educational aim of Girl Guiding/Girl Scouting: to contribute to the development of the full potential and a harmonised personal identity of each individual.

- Commitment through the Promise and Law
- The Patrol System
- Learning by doing
- Progressive self-development
- Symbolism
- Active co-operation between youth and adults

- Outdoor activities
- Service in the community

For more information, refer to the *Education Programme Guidelines* on waggsworld.org.

- 10) *Delete* section **4.2.2 Provisional Leaders**, p4-3, and *replace* with the following:

4.2.2 Provisional Leaders

When it is not possible to have a qualified Leader in a Unit or area, an adult member may be designated a provisional Leader until she achieves qualification. A provisional Leader is a Leader working towards Leadership Qualification who is recognised as capable of supervising girls or leading a team of adult Leaders without a qualified Leader being present.

The minimum requirements for a provisional Leader with Girl Guides Australia are:

- To be accepted as an adult member of Girl Guides Australia and have made or renewed the Guide Promise as an adult;
- To be teamed with a Guiding Partner; and
- To have demonstrated competence in the following areas of the Australian Adult Leadership Program:
 - Identify the fundamental principles of Guiding
 - Recognise individual needs and competencies
 - Explain her understanding of the Code of Conduct of Girl Guides Australia
 - Maintain a safe environment for all Unit or group activities.

For activities with girls away from the Unit meeting place, competence must have also been demonstrated in the module: Use appropriate first aid skills.

The provisional Leader is expected to complete Leadership Development within three months of the date she started as a Leader and Leadership Qualification within nine months of the date she started as a Leader. The District Leader or other supervising Leader will review the provisional Leader's progress toward qualification every three months with the provisional Leader and her Guiding Partner to address any concerns.

(superseded by amendment 39)

- 11) *Delete* 'activity consent forms' from section **5.1.2 Adult Camps**, p5-1, and *replace* with 'an Adult information form for activities'.

- 12) *Delete* paragraph two, section **5.2 Camping Requirements**, p5-4, and *replace* with the following:

A Leader is currently competent if:

- a) She achieved the Further Development module in the three years before the planned camp

Or

- b) She achieved the Further Development module more than three years before the planned camp and she has been in charge of a camp within the past three years.

- 13) *Delete* 'rock climbing' from the list of adventurous activities, section **6.1 Adventurous Activities**, p6-1 (under rappelling), and replace with 'climbing – artificial surfaces' and 'climbing – natural surfaces'.

- 14) *Add* 'prussicking' to the list of adventurous activities, section **6.1 Adventurous Activities**, p6-1, under rappelling.
- 15) *Add* 'rafting on faster and larger waters' to the list of adventurous activities, section **6.1 Adventurous Activities**, p6-1, under water activities.
- 16) *Delete* 'rafting' from the list of not so adventurous activities, section **6.1 Adventurous Activities**, p6-1, and add 'rafting on slow flowing or shallow water'.
- 17) *Delete* 'bow hunting' from the list of adventurous activities, section **6.1 Adventurous Activities**, p6-1, under weapons.
- 18) *Delete* 'field archery' from the list of adventurous activities, section **6.1 Adventurous Activities**, p6-1, under weapons.
- 19) *Add* 'field archery' to the list of not so adventurous activities, section **6.1 Adventurous Activities**, p6-1.

- 20) *Add* the following to the end of section **6.1 Adventurous Activities**, p6-1:

As of 3/08/07 the following activities are on the exclusion list of Girl Guides Australia Public Liability Policy 1/07/07–30/06/08. Guide members cannot participate in these activities, unless special insurance cover can be arranged (contact National Office for details).

Excluded activities:

- cable hang gliding
- hot air ballooning
- indoor sky diving
- parachuting
- parasailing
- parascending
- white water rafting
- cave diving
- pot holing
- motor races
- motor transport rallies
- banana/mud bash
- watercraft over 8m, except public transport
- gliding/soaring when in operational control of the glider.

This information is correct as of 01/07/07 but may be subject to change with a new policy. States will be advised accordingly.

For activities not listed above, contact State Outdoor Activity personnel to ensure that activities are allowed and covered by insurance.

- 21) *Amend* point 3d, section **6.2 General Rules for all Adventurous Activities**, p6-1, to read:
3. d) ensure, for not so adventurous activities, an *Activity consent form* is received from a parent or guardian of each participant under the age of 18 years and an *Adult information form for activities* from each participant 18 years and over.
- 22) *Delete* section **8.2 Copyright**, p8-1, and replace with the following:
- Girl Guides Australia expects every member of the national and State Guide organisations to adhere to the Copyright Act 1968 (as amended). Requirements under the Act are outlined in PUB.2 Copyright Procedures of the Girl Guides Australia *Administration Manual*—refer to your State Guide office for further information.
- 23) *Amend* the first line of paragraph two, section **8.14 Sun Protection**, p8-4, to read:
- At all outdoor activities, girls and adults should:
- (superseded by amendment 35)
- 24) *Delete* all references to 'Guides Australia' and *replace* with 'Girl Guides Australia'.

Approved at May 2008 Board meeting

- 25) *Delete* the Junior Leaders paragraph, **Definitions**, pvii, and *replace* with the following:
- | | |
|-----------------------|--|
| Junior Leaders | Are financial youth members of their State Guide organisation, aged fourteen to seventeen years, developing their leadership skills with a qualified Leader as a mentor, through a commitment to a Unit of younger Guides. She must always work with adult supervision according to the requirements set out in <i>Guide Lines</i> . |
|-----------------------|--|
- 26) *Add* the following to **Definitions**, pvii:
- | | |
|----------------------|---|
| Guide Helpers | Are financial youth members of their State Guide organisation, aged between nine and fourteen years, developing their leadership skills with a qualified Leader as a mentor, through a commitment to a Unit of younger Guides. She must always work with adult supervision. |
|----------------------|---|
- 27) *Delete* 'Or optional white shirt for older Guides' from section **1.5.1 Uniform for youth members** and replace with the following: (superseded by amendment 54)
- Or optional white shirt with red scarf for older Guides
(badge placement as per Girls Guides Australia website)
- Or optional white shirt with Leader's scarf for Junior Leaders
(badge placement as per Girls Guides Australia website).
- 28) *Delete* point two of additional rules of overseas camps, section **5.1.3 Camps with special conditions**, p5-3, and replace with the following:
- Applicants for international events (including overseas camps and sessions and events at World Centres) must be aged at least 14 years at the time of the event. Members of Girl Guides Australia travelling overseas as part of an independently arranged trip approved by Girl Guides Australia must also be aged at least 14 years at the time of the event. Variations to the age restrictions may be

considered in consultation with the International Manager and Chief Commissioner on a case by case basis.

(superseded by amendment 42)

- 29) *Delete* 'cable hang gliding, gliding/soaring, hot air ballooning, indoor sky diving, parachuting, parasailing, parascending' from the list of adventurous activities, section **6.1 Adventurous Activities**, p6-1, under air activities.
- 30) *Delete* 'pot holing' from the list of adventurous activities, section **6.1 Adventurous Activities**, p6-1, under rappelling.
- 31) *Delete* 'white water rafting' from the list of adventurous activities, section **6.1 Adventurous Activities**, p6-1, under water activities.
- 32) *Delete* 'banana/mud bash' from the list of adventurous activities, section **6.1 Adventurous Activities**, p6-1, under wheeled vehicles.
- 33) *Delete* 'beach buggies, cycling in heavy traffic, four wheel driving, off road vehicles, trail bike riding' from the list of adventurous activities, section **6.1 Adventurous Activities**, p6-1, under wheeled vehicles, and replace with 'non-competitive beach buggies in controlled environment, cycling in heavy traffic, non-competitive four wheel driving in controlled environment, non-competitive off road vehicles in controlled environment, non-competitive trail bike riding in controlled environment'.
- 34) *Amend* sections **7.2.1 Boronia** to **7.2.9 Silver Kangaroo**, pp 7-2 to 7-4, to read:
 - 7.2.1 Boronia**

Purpose: for good service to Guiding in a local area (the term 'local' refers to the area in which the member is actively involved).

Recommendation: Division or District Leader.

Approval: Region Leader (appropriate member of the Region team if award is for Region Leader).

Insignia: diamond shape with a maroon boronia, silver leaf and stems on a cream background, suspended from a silver bar.
 - 7.2.2 Banksia**

Purpose: for good service to Guiding for more than is usually expected for the qualification or appointment held.

Recommendation: State Awards Committee or Australian Awards Committee for Australian office-bearers.

Approval: State Executive or Board of Girl Guides Australia for Australian office-bearers.

Insignia: diamond shape with a gilt banksia on cream background with green border suspended from a gilt bar.
 - 7.2.3 Bar to the Banksia**

The Bar to the Banksia can only be awarded to a member who holds the Banksia Award.

Purpose: for additional good service to Guiding for more than is usually expected for the qualification or appointment held.

Recommendation: State Awards Committee or Australian Awards Committee for Australian office-bearers.

Approval: State Executive or Board of Girl Guides Australia for Australian office-bearers.

Insignia: diamond shape with a gilt banksia on cream background with green border, suspended from a green bar.

7.2.4 Wattle

Purpose: for unusually good service to Guiding for more than is usually expected for the qualification or appointment held.

Recommendation: State Awards Committee or Australian Awards Committee for Australian office-bearers.

Approval: State Executive or Board of Girl Guides Australia for Australian office-bearers.

Insignia: diamond shape with a gilt wattle on dark green background with a blue border, suspended from a gilt bar.

7.2.5 Bar to the Wattle

The Bar to the Wattle can only be awarded to a member who holds the Wattle Award.

Purpose: for additional unusually good service to Guiding for more than is usually expected for the qualification or appointment held.

Recommendation: State Awards Committee or Australian Awards Committee for Australian office-bearers.

Approval: State Executive or Board of Girl Guides Australia for Australian office-bearers.

Insignia: diamond shape with gilt wattle on dark green background with a blue border, suspended from a dark green bar.

7.2.6 Emu

Purpose: for excellent service to Guiding in various appointments or areas at State or national level.

Recommendation: State Awards Committee or Australian Awards Committee for Australian office-bearers.

Approval: State Executive or Board of Girl Guides Australia for Australian office-bearers.

Insignia: disc with gilt emu on a cream background with a black border, suspended from a gilt bar.

7.2.7 Bar to the Emu

The Bar to the Emu can only be awarded to a member who holds the Emu Award.

Purpose: for additional excellent service to Guiding in various appointments or areas at State or national level.

Recommendation: State Awards Committee or Australian Awards Committee for Australian office-bearers.

Approval: State Executive or Board of Girl Guides Australia for Australian office-bearers.

Insignia: disc with gilt emu on cream background with a black border, suspended from a black bar.

7.2.8 Red Kangaroo

Purpose: for outstanding service to Guiding in more than one capacity, with a notable contribution to Australian Guiding.

Recommendation: Australian Awards Committee.

Approval: Board of Girl Guides Australia.

Insignia: disc with gilt kangaroo on a dark green background with a dark blue border, suspended from a gilt bar.

7.2.9 Silver Kangaroo

Purpose: for sustained and exceptional service to Guiding in more than one capacity, with a notable contribution to world Guiding.

Recommendation: Australian Awards Committee.

Approval: Board of Girl Guides Australia.

Insignia: a sterling silver brooch in a circle with the kangaroo in bas-relief.

35) *Amend* paragraph two, section **8.14 Sun Protection**, to read:

At all outdoor activities, Guides and Leaders are encouraged to:

- wear protective clothing;
- wear a hat;
- use sun screen;
- wear sun glasses where practical; and
- use shade facilities as much as possible.

Approved at October 2008 Board meeting

36) *Delete* current Mission Statement on cover and *replace with*

Our mission is to enable girls and young women to grow into confident, self-respecting, responsible community members.

37) *Delete* second paragraph of **1.1 General Principles** (page 1-1) and *replace with*

Our mission is to enable girls and young women to grow into confident, self-respecting, responsible community members.

38) *Insert* as a new second paragraph of **1.5 Uniform** (page 1-2)

Youth and adult members travel to and from official events, including Region, State, Australian and international events in formal or informal uniform unless inappropriate (see also 2.4.5 for overseas events). (superseded by amendment 54)

39) *Delete* **4.2.2 Provisional Leaders** (page 4-3) and *insert*

4.2.2 Provisional Leaders

When it is not possible to have a qualified Leader in a Unit, District, Division or Region an adult member may be designated a provisional Leader until she achieves qualification. A provisional Leader is a Leader working towards Leadership Qualification who is recognised as capable of supervising girls or working with adults, without a qualified Leader being present.

The minimum requirements for a provisional Leader with Girl Guides Australia for Guiding activities are:

- to be accepted as an adult member of a State Guide organisation and have made or renewed the Guide Promise as an adult
- to meet State child protection requirements
- to be teamed with a Guiding Partner
- to have demonstrated competence in the following areas of the Australian Adult Leadership Program:

Identify the fundamental principles of Guiding

Recognise individual needs and competencies

Explain her understanding of the Code of Conduct of Girl Guides Australia

Maintain a safe environment for all Unit or group activities.

For activities with girls away from the Unit meeting place, competence must have also been demonstrated in the module: Use appropriate first aid skills.

The provisional Leader is expected to complete Leadership Development within three months of the date she started as a Leader and Leadership Qualification within nine months of the date she started as a Leader. The District Leader/Division Leader/Region Leader will review the provisional Leader's progress toward qualification every three months with the provisional Leader and her Guiding Partner to address any concerns.

40) *Delete 4.2.3 Guiding Assistant (page 4-3) and insert*

4.2.3 Guiding Assistant

The position of Guiding Assistant is for women who wish to make a commitment and contribution to a volunteer role within Girl Guides Australia. These women do not wish to make the commitment to complete the Leadership Qualification level of the Australian Adult Leadership Program or may have difficulty in demonstrating some competencies. The Guiding Assistant may be appointed for short term volunteer roles where appropriate.

The minimum requirements for a Guiding Assistant with Girl Guides Australia are:

- to be accepted as an adult member of a State Guide organisation and have made or renewed the Guide Promise as an adult
- to meet State child protection requirements
- to have demonstrated competence in Guiding Awareness and some of the components of Leadership Development (electives)
- to be under the supervision of a qualified Leader at all times and not left as sole supervisor of the girls when working in a Unit.

The Guiding Assistant is issued with an appointment card and Guiding Assistant bar. Her appointment card is endorsed triennially and this should include the development of further skills as appropriate.

41) *Delete 4.3.7 Guiding Assistant (page 4-10) and insert*

4.3.7 Guiding Assistant

Title of Job:	Guiding Assistant
Appointment:	The appropriate Leader, whether Unit, District, Division or Region Leader, or other Guiding personnel, in consultation with the appropriate Leader of Adults who confirms the appointment.
Responsible to:	The Leader or Guiding personnel with whom she is working
Term of Appointment:	Reviewed for endorsement every three years
Main purpose of job:	To assist with Guiding activities.

Responsibilities:

1. To assist with duties as agreed by the leadership team.
2. To work in close cooperation with the Leaders concerned.
3. To work under the supervision of a qualified Leader at all times. She is not to be left as sole supervisor of girls.
4. To support the leadership team.
5. To understand the commitment of Girl Guides Australia as a child safe and child friendly culture.
6. To abide by the Code of Conduct.

Personal Requirements:

1. To be a member of a State Guide organisation
2. To demonstrate a commitment to the principles of Guiding and make or renew the Guide Promise.
3. To be willing to assist in her designated volunteer role.
4. To demonstrate competence in the areas in which she provides assistance.
5. To develop her leadership skills through undertaking Guiding Awareness and elective Leadership Development modules in the Australian Adult Leadership Program as appropriate.

- 42) Delete point 2 under Additional rules for Overseas camps **5.1.3 Camps with special conditions** (page 5-3) and replace with following

Overseas camps

Refer 5.1.1 General rules for all camps

Additional rules:

2. Applicants for international events (including overseas camps and sessions and events at World Centres) must be aged at least 14 years at the time of the event.
3. Guide members travelling overseas as part of an independently arranged trip approved by Girl Guides Australia must also be aged at least 14 years at the time of the event.
4. Variations to the age restrictions for international events or independently arranged trips approved by Girl Guides Australia may be considered in consultation with the International Manager for Girl Guides Australia and Chief Commissioner on a case by case basis.

Renumber previous points 3 to 6.

Approved at May 2009 Board meeting

- 43) Delete **Definitions (page vii) (superseded by amendment 52)**

Members

Membership of a State Guide organisation is voluntary and is granted to any female:

- who has made the Promise, or who is working toward making the Promise, or who accepts the principles and beliefs of Guiding; and
- who has paid an annual fee as determined by the State organisation.

A Guide is any girl or woman who has made the Promise.

Members of State Guide organisations are members of the World Association of Girl Guides and Girl Scouts through Guides Australia.

and insert **Definitions (page vii)**

Members

Membership of a State Girl Guide Organisation is voluntary and is granted to any female:

- who has attained the age of five years; and
- who has made the Promise, or who is working toward making the Promise, or who accepts the principles and beliefs of Guiding; and
- who has paid an annual fee as determined by the State organisation.

A Guide is any girl or woman who has made the Promise

Members of State Girl Guide organisations are members of the World Association of Girl Guides and Girl Scouts through Guides Australia.

44) *Insert* after definition for **Patrol System**

Peer Group

A group of Olave program participants who meet together on a regular basis. Peer Groups may be set up according to geographical areas, that is, Regions or Districts, or to meet the needs of those with similar interests, for example, bush walking or performing arts.

45) **Section 1 Essentials(superseded by amendment 53)**

Delete

1.3 Membership

Membership of a State Guide organisation is voluntary and is granted to any female:

- who has made the Guide Promise or who is working toward making the Guide Promise or who accepts the principles and beliefs of Guiding; and
- who has paid an annual fee as determined by the State organisation.

A Guide is any girl or woman who has made the Guide Promise

and insert

1.3 Membership

Membership of a State Girl Guide organisation is voluntary and is granted to any female:

- who has attained the age of five years; and
- who has made the Promise, or who is working toward making the Promise, or who accepts the principles and beliefs of Guiding; and
- who has paid an annual fee as determined by the State Girl Guide organisation.

A Guide is any girl or woman who has made the Guide Promise

46) **Olave Program**

Delete

2.9 The Olave Program

The Olave Program is a framework for participants to engage in opportunities for personal challenge through a flexible network, with a focus on service.

All members of a State Guide organisation aged 18 to 30 are eligible to participate in the Olave Program.

The Olave Program enables young women to further develop as confident, self-respecting, responsible global community members.

The Olave Program provides a voice for the young women of Guiding, aged 18 to 30.

and insert

2.9 The Olave Program

The Olave Program provides a framework and an award structure for participants to engage in opportunities for personal challenge through a flexible network, with a focus on service.

All members of a State Guide organisation aged 18 to 30 are eligible to participate in the Olave Program.

The Olave Program enables young women to further develop as confident, self-respecting, responsible global community members.

The Olave Program provides a voice for the young women of Guiding, aged 18 to 30.

47) **Section 1 ESSENTIALS**

Delete

1.3 Membership superseded by amendment 53)

Membership of a State Guide organisation is voluntary and is granted to any female:

- who has made the Guide Promise, or who is working toward making the Guide Promise, or who accepts the principles and beliefs of Guiding; and
- who has paid an annual fee as determined by the State organisation.

A Guide is any girl or woman who has made the Guide Promise.

and insert

1.3 Membership

Membership of a State Girl Guide organisation is voluntary and is granted to any female who:

- has attained the age of five years; and
- has made the Guide Promise, or who is working towards making the Guide Promise, or who accepts the principles and beliefs of Guiding; and
- has paid an annual fee as determined by the State Girl Guide organisation.

A Guide is any girl or woman who has made the Guide Promise.

Amendments to Guide Lines following October 2009 Board meeting.

48) **Administering medication policy**

Insert as a new policy

8.21 Administering Medication

Girl Guides Australia and State Girl Guide organisations have a duty of care for the physical safety of youth members. This includes the safe administration of medication to youth members at Guide events, camps, meetings or other activities.

A Leader must have written permission from a parent/guardian before administering prescription medications to a youth member. The written permission is to be on the *Activity consent* form.

The medication must include an original pharmacy label with the name of the person for whom it has been prescribed, the dosage, time to be taken, expiry date, date dispensed and medical practitioner's name.

A Leader must have written permission, including name, dosage and instructions from a parent/guardian before administering over-the-counter medications, including homeopathic medications and analgesics, to a youth member. The written permission is to be on the *Activity consent* form.

Youth members can self medicate as appropriate to their age and capability—determined in consultation with the parent/guardian and youth member.

Medication is stored in a secure appropriate place that is accessible to the Leader and youth member (if self medicating).

Members must observe State laws and regulations as they relate to administering medication. For further information refer to *Guidelines for administration of medication to youth members*, Girl Guides Australia *Administration manual*—available from State Girl Guide offices or the National Office.

49) **Camping**

Delete last paragraph from 5.2 Camping Requirements

The holder of a Further Development outdoor module applicable to the type of camp being undertaken may take girls from one Unit to camp or a combination of girls from more than one Unit under conditions relevant to the type of camp.

and insert

The holder of a Further Development outdoor module applicable to the type of camp being undertaken may take girls from one Unit to camp or a combination of girls from more than one Unit under conditions relevant to the type of camp with the following exception.

Where the State has confirmed that a suitable Guide Leader-in-Charge is not available, the State can allow an expedition as an adventurous activity rather than a camp. For the expedition to be allowed as an adventurous activity, the Leader-in-Charge must hold either FD O7 or FD O8 and meet the requirements of an adventurous activity. The Leader-in-Charge sources an appropriate non-Guiding instructor, whether individual or company, who has specific knowledge and skills in running expeditions and meets the relevant insurance obligations of an adventurous activity provider. This instructor must be approved by the State. The Leader-in-Charge is to remain responsible for all members participating in this activity at all times.

50) **State groups of non-members**

Add to section **1.3 Membership**

Where a group exists that does not consist purely of members of the State Girl Guide Organisation and where an annual fee is charged to belong to this group, then membership of the group does not confer membership of the State organisation.

Amendments to Guide Lines following May 2010 Board meeting.

51) **Alternative Promise wordings**

Delete

3.5 Alternative Promise Wordings

A new member of another nationality wishing to become a member of a Guide organisation in Australia has several options available to her when making the Promise in Australia. The most appropriate option for the individual circumstance should be selected.

The following Promise wording may be used:

I promise that I will do my best:
to do my duty to God, to serve my country and this country;
to help other people; and
to keep the Guide Law.

The Promise wording from her own country may be used with the addition of the following words: 'To do my duty to the country in which I am a guest.'

For a new member unable to live in her own country and not wishing to promise loyalty to its government, the following Promise may be used:

I promise that I will do my best:
to do my duty to God and to serve the country in which I am living;
to help other people; and
to keep the Guide Law.

and insert

3.5 Alternative Promise Wordings

A member may opt to use the following Promise wording:

I promise that I will do my best:
to do my duty to God and my country;
to help other people; and
to keep the Guide Law.

A female of another nationality wishing to become a member of a Girl Guide Organisation in Australia has several additional options available to her when making the Promise in Australia. The most appropriate option for the individual circumstance should be selected.

The following Promise wording may be used:

I promise that I will do my best:
to do my duty to God, to serve my country and this country;
to help other people; and
to keep the Guide Law.

The Promise wording from her own country may be used with the addition of the following words: 'To do my duty to the country in which I am a guest.'

For a female unable to live in her own country and not wishing to promise loyalty to its government, the following Promise may be used:

I promise that I will do my best:
to do my duty to God and to serve the country in which I am living;
to help other people; and
to keep the Guide Law.

52) Membership

Delete

Definitions (page vii)

Members

Membership of a State Girl Guide Organisation is voluntary and is granted to any female:

- who has attained the age of five years; and
- who has made the Promise, or who is working toward making the Promise, or who accepts the principles and beliefs of Guiding; and
- who has paid an annual fee as determined by the State organisation.

A Guide is any girl or woman who has made the Promise

Members of State Girl Guide organisations are members of the World Association of Girl Guides and Girl Scouts through Guides Australia.

and insert

Definitions (page vii)

Members

Membership of a State Girl Guide Organisation is voluntary and is granted to any female who:

- has attained the age of five years; and
- has made the Guide Promise, or who is working towards making the Guide Promise, or who accepts the principles and beliefs of Guiding; and
- has paid an annual fee as determined by the State Girl Guide Organisation.

A Guide is any girl or woman who has made the Guide Promise.

Where a group exists that does not consist purely of members of the State Girl Guide Organisation and where an annual fee is charged to belong to this group, then membership of the group does not confer membership of the State organisation.

Members of State Girl Guide organisations are members of the World Association of Girl Guides and Girl Scouts through Girl Guides Australia.

Youth Members

A youth member of a State Girl Guide Organisation is a female aged five to seventeen years inclusive who satisfies the requirements of membership listed in *Guide Lines* 1.3.

Adult Members

An adult member of a State Girl Guide Organisation is a female aged eighteen years or over who satisfies the requirements of membership listed in *Guide Lines* 1.3. Adult members include:

- Trefoil Guild members who have made the Guide Promise or the Scout Promise or who are prepared to make the Guide Promise.
- Life Members of State Girl Guide Organisations who may not pay an annual fee. Eligibility and conditions for Life Membership are determined by State Girl Guide Organisations.

53) Section 1 Essentials

Delete

1.3 Membership

Membership of a State Girl Guide organisation is voluntary and is granted to any female:

- who has attained the age of five years; and

- who has made the Promise, or who is working toward making the Promise, or who accepts the principles and beliefs of Guiding; and
- who has paid an annual fee as determined by the State Girl Guide organisation.

A Guide is any girl or woman who has made the Guide Promise.

Where a group exists that does not consist purely of members of the State Girl Guide Organisation and where an annual fee is charged to belong to this group, then membership of the group does not confer membership of the State organisation.

and insert

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1.3.1 Youth Member

A youth member of a State Girl Guide Organisation is a female aged five to seventeen years inclusive who satisfies the requirements of membership listed in *Guide Lines* 1.3.

1.3.2 Adult Member

An adult member of a State Girl Guide Organisation is a female aged eighteen years or over who satisfies the requirements of membership listed in *Guide Lines* 1.3. Adult members include:

- Trefoil Guild members who have made the Guide Promise or the Scout Promise or who are prepared to make the Guide Promise.
- Life Members of State Girl Guide Organisations who may not pay an annual fee. Eligibility and conditions for Life Membership are determined by State Girl Guide Organisations.

54) Uniform

Delete Uniform sections 1.5, 1.5.1 and 1.5.2 and insert

1.5 Uniform

Members wear uniform to create a sense of unity and to identify them as Guides.

A variety of uniform options is available (refer Uniform Information Booklet). Guides should decide the best option(s) for their Unit. Girl choice is the fundamental basis for uniform selection, provided it is appropriate for the occasion.

Uniform is to be worn to all Guide activities. A Guide activity is one that is held in the name of Guiding at local, Division/Region, State, Australian or international level. However members may wear casual attire (including non-uniform items with Guide logo) for some activities, such as camping, abseiling, canoeing, as the organisers deem appropriate.

Members travel to and from events, including Division/Region, State, Australian and international events, in uniform unless wearing uniform is considered inappropriate.

No member should be discriminated against on the basis of uniform. However, for some activities, the organisers, District, Division/Region, State Girl Guide Organisation or Girl Guides Australia may require specific uniform items to ensure appropriateness for the occasion, such as ANZAC Day, presentations. Therefore the formation of a clothing pool locally, regionally and/or State wide is encouraged.

55) **Street Collections**

Delete

2.3.6 Street collections

Guide fundraising may not take the form of street collections or door knocks.

Guides may only assist in street collections or door knocks on behalf of other organisations which comply with State ordinances and with the approval of the Unit Leader and the District, Division or Region Leader.

State laws must be adhered to with relation to the age of girls participating.

In the interest of safety of the girls all girls must be accompanied by an adult, wear uniform and work in pairs.

and insert

2.3.6 Street collections

Guide fundraising through street collections and door knocks may only take the form of Girl Guide biscuit sales. No other Guide fundraising may take the form of street collections or door knocks.

Guides may assist in street collections or door knocks on behalf of other organisations which comply with State ordinances and with the approval of the Unit Leader and the District, Division or Region Leader.

State laws must be adhered to with relation to the age of girls participating.

In the interest of safety of the girls, all girls involved in any street collection or door knocking activity must work in groups of at least two. They must be accompanied by two or more adults according to the supervision ratios outlined in Section 2.8.2.

All Guides and Leaders must wear uniform, and carry and show their membership card to all potential purchasers.

There are to be no pre-sales or orders for Girl Guide biscuits taken through street collections or door knocking.

56) **Purpose of Girl Guides Australia**

Insert as the third point 2.1.1. Membership and Purpose

2.1.1 Membership and Purpose

The purpose of Girl Guides Australia is to fulfil its mission statement according to the Girl Guide/ Girl Scout Method. This recognises that there are multiple relevant tools by which Guiding can be delivered to enable girls and young women to grow into confident, self respecting, responsible community members.

57) **Right of Appeal**

Delete

2.2.2 Right of appeal

State constitutions provide for a right of appeal by members. Appeals and inquiries must be kept strictly confidential and be heard as expeditiously as possible.

and replace with

2.2.2 Right of appeal

State Girl Guide Organisations must provide for a right of appeal by members and volunteers. Appeals and inquiries must be kept strictly confidential and be heard as expeditiously as possible.

58) **Requirement to wear uniform**

4.3.1 Leader of Youth

Add as last point under Personal requirements

7. To wear Guide uniform when undertaking the role to which the Leader is appointed.

4.3.2 District Leader

Add as last point under Personal requirements

10. To wear Guide uniform when undertaking the role to which the Leader is appointed.

4.3.3 Division Leader or Region Leader

Add as last point under Personal requirements

9. To wear Guide uniform when undertaking the role to which the Leader is appointed.

4.3.4 State Commissioner

Add as last point under Personal requirements

7. To wear Guide uniform when undertaking the role to which the Leader is appointed.

4.3.5 Resource Leader

Add as last point under Personal requirements

7. To wear Guide uniform when undertaking the role to which the Leader is appointed.

4.3.6 Guiding Partner

Add as last point under Personal requirements

5. To wear Guide uniform when undertaking the role to which the Leader is appointed.

4.3.7 Guiding Assistant

Add as last point under Personal requirements

6. To wear Guide uniform when undertaking the role to which the Leader is appointed.

59) Volunteers

Add as a new policy

8.22 Volunteers

Girl Guides Australia is committed to working towards compliance with the *National Standards for Involving Volunteers* as set out by Volunteering Australia.

Girl Guides Australia or a State Girl Guide Organisation has the right to ask any volunteer to discontinue their role either as a volunteer for the organisation or in a particular volunteer role.

Every volunteer has the right to cease volunteering within the organisation.